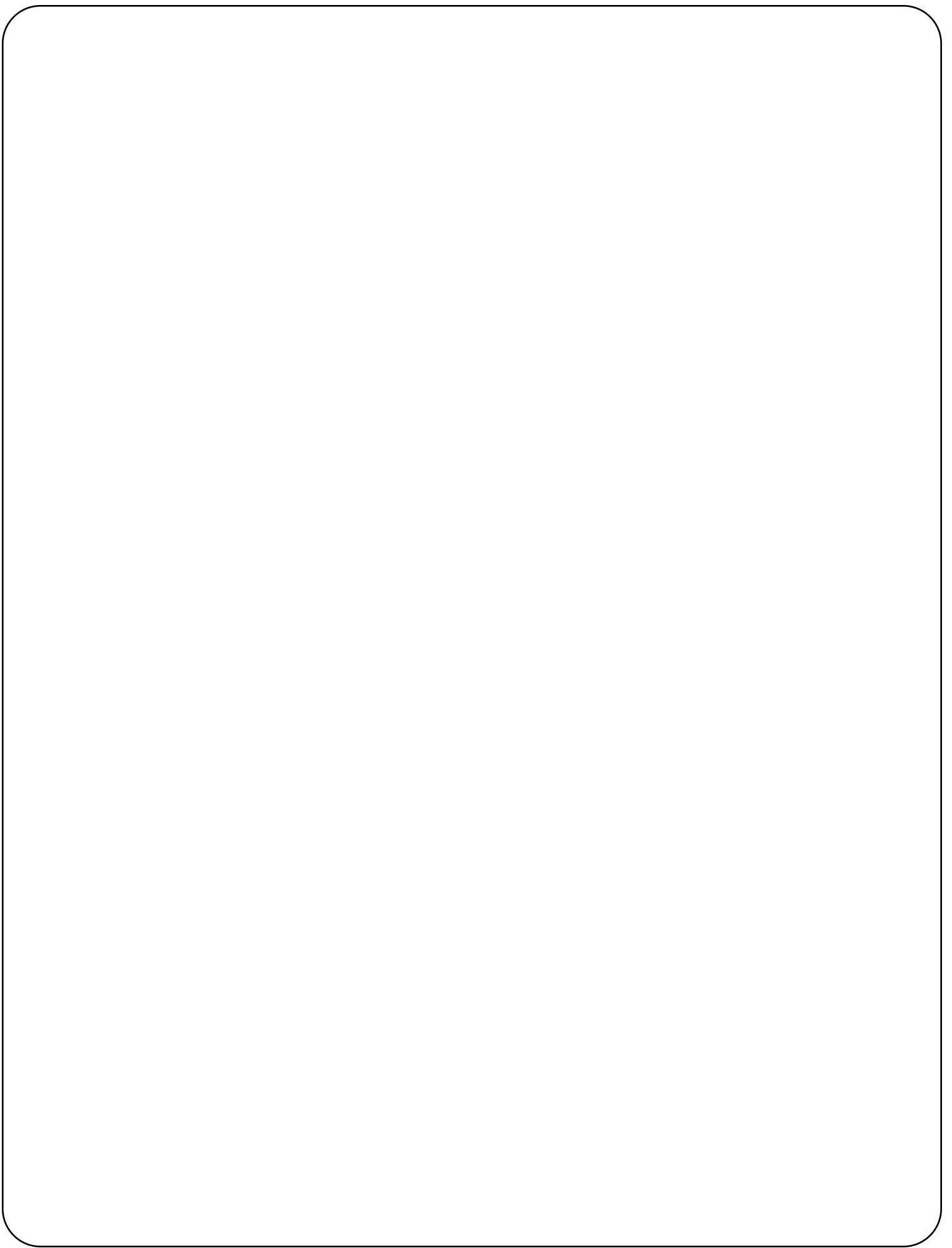




State Tech Student Handbook 2024-2025

WWW.STATETECHMO.EDU

Updated: January 2024



ACADEMIC CALENDAR

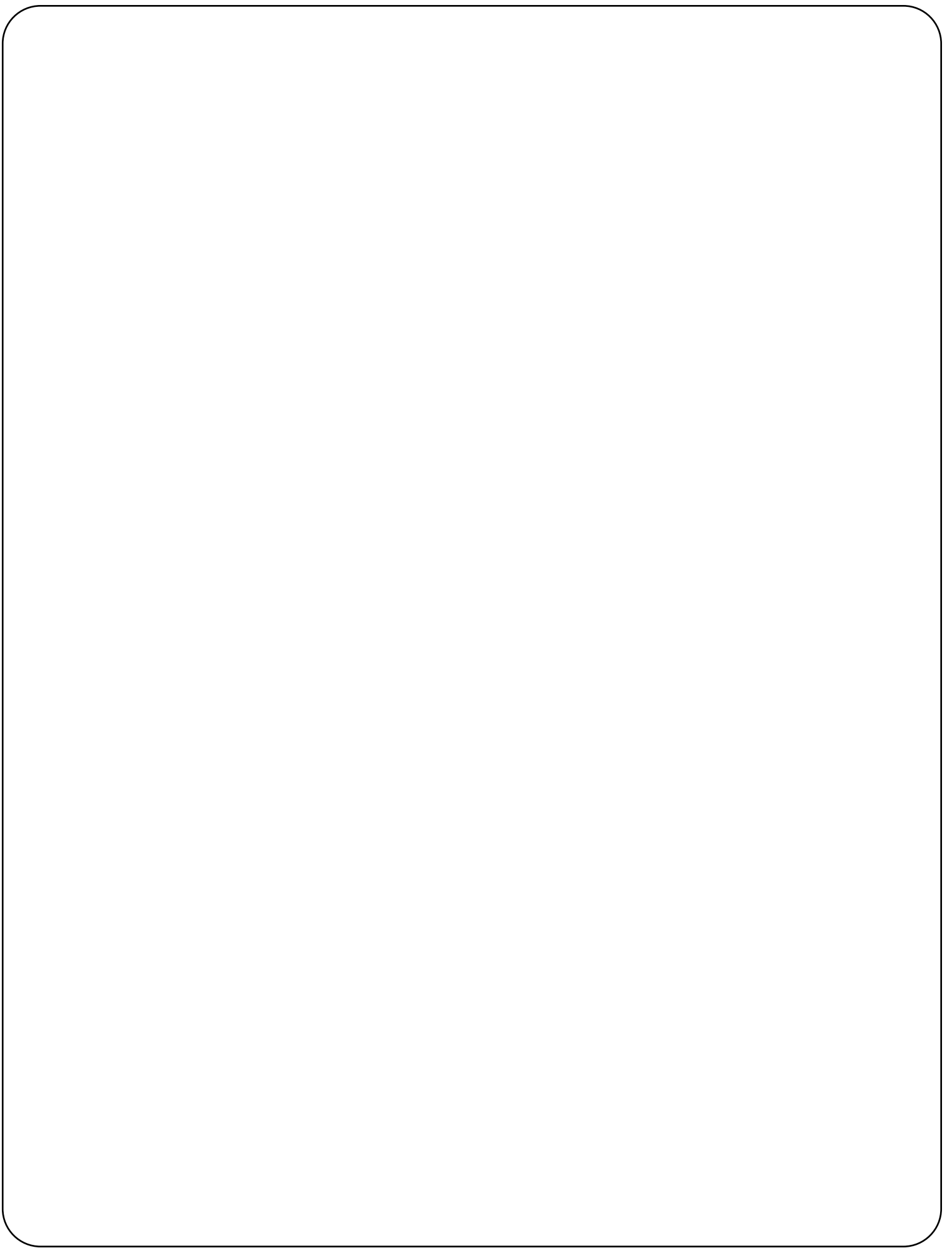


October 10	October 10	October 10	October 15	October 15	October 15	October 15	October 15	October 15	October 15
October 14	October 14	October 14	October 19	October 19	October 19	October 19	October 19	October 19	October 19
October 22/23	October 22/23	October 22/23	October 26-28	October 26-28	October 26-28	October 26-28	October 26-28	October 26-28	October 26-28
October 31-14	October 31-14	October 31-14	October 14-17	October 14-17	October 14-17	October 14-17	October 14-17	October 14-17	October 14-17
December 14	December 14	December 14	December 17	December 17	December 17	December 17	December 17	December 17	December 17
					Fall Semester Ends				

Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester
Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester
Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester
Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester
Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester	Spring Semester

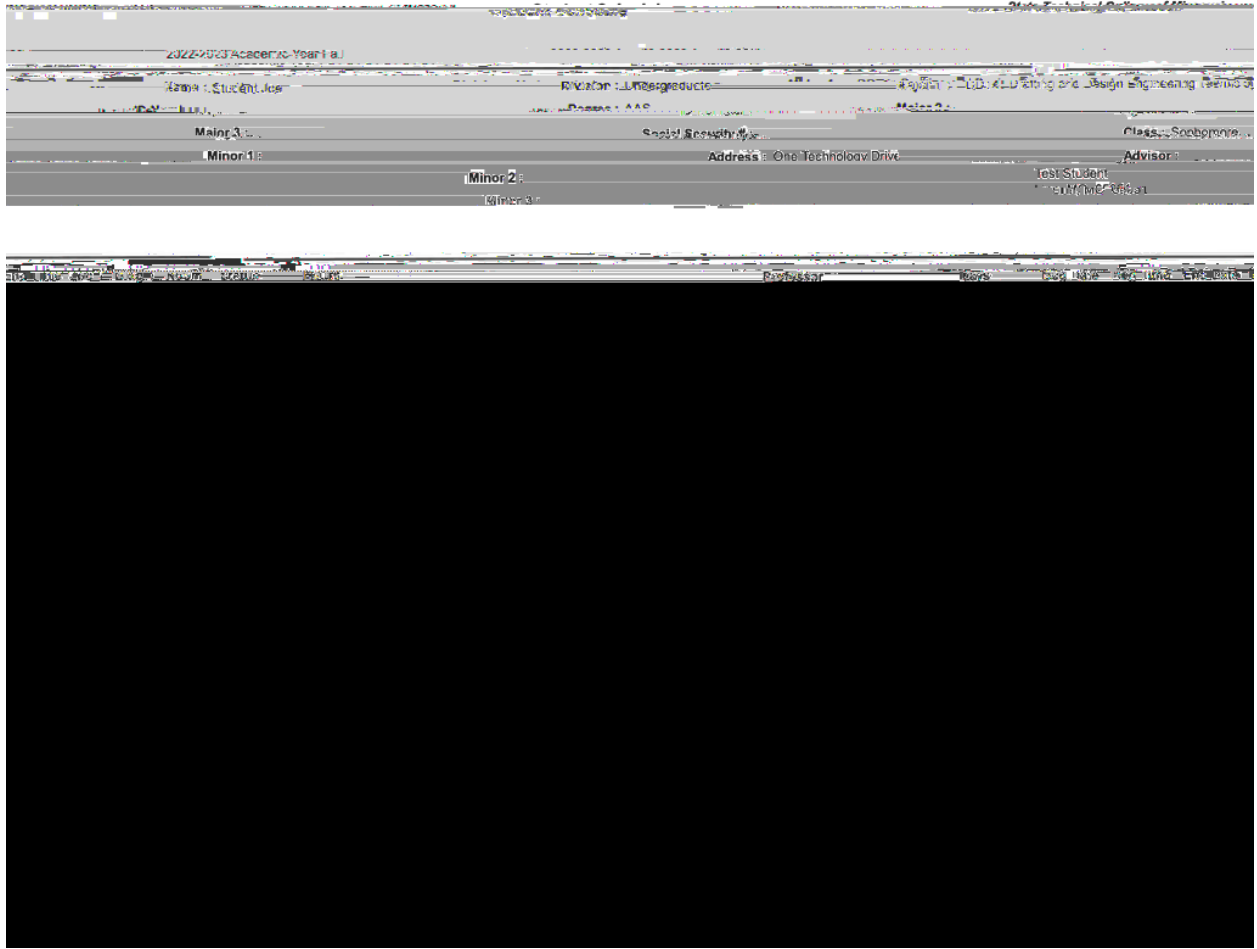
extended summer semester ends	August 14	August 14	August 14	August 14	August 14	August 14	August 14	August 14	August 14
extended summer semester ends	August 14	August 14	August 14	August 14	August 14	August 14	August 14	August 14	August 14
extended summer semester ends	August 14	August 14	August 14	August 14	August 14	August 14	August 14	August 14	August 14
extended summer semester ends	August 14	August 14	August 14	August 14	August 14	August 14	August 14	August 14	August 14
extended summer semester ends	August 14	August 14	August 14	August 14	August 14	August 14	August 14	August 14	August 14

* This is a required work day; the school building is closed to the public.
 ** *Don't forget to check the calendar for any updates and dates.
 The College's academic calendar is subject to change.
 Approved January 12, 2024 by the State Technical College of Mississippi Board of Regents



Sample Student Schedule

Students can log into myTech to view their schedule. Once logged in, click on the Student tab then myCourse Information. Students can view a PDF version of their schedule that looks like this:



Sample Student Schedule Explanation

The advisor listed is your academic advisor and is probably one of the instructors in your program. He/she will assist you with any questions or issues you have but primarily focuses on academic issues such as enrolling in future classes, answering your questions about your classes, etc.

The major and degree is what State Technical College has listed in our student database for you. If either is incorrect, or if you want to change either of them, please work with your academic advisor to implement the change.

Every class will have a Course Number and Name listed.

Days indicate the days of the week the class meets. Note: R stands for Thursday.

The Beg Date and Beg Time indicates when the class begins.

The End Date and End Time indicates when the class ends.

Loc/Bldg/Room indicates the Location/Building/Room number for the course. Note: Courses listed as DIST indicate the course is on-line and you must log into Canvas to complete coursework.

Status indicates yourca90.00000912 0 612 792 reW*ñBT/F2 11.04 Tf1 0 0 1 443.71 480.19 TF10 11.00.19 t024 544.1st Tf5

ACADEMIC RESOURCE CENTER (ARC)

Dr. Donald M Claycomb Information Technology Center (ITC), Room 227

Monday-Thursday 7:30 a.m. to 8:00 p.m.

Friday 7:30 a.m. to 5:00 p.m.

Director of Student Support Services (Computers/Math/Science) (573) 897-5297

Academic Resource Specialist (Communications/Computers/History) (573) 897-5191

ARC Tutor (Math/Science) (573) 897-5319

StaffARC@statetechmo.edu

Tutoring services provided by both staff and qualified peer tutors

Use of computers and free printing

Use of math

BOOKSTORE

Dr. Donald M Claycomb Information Technology Center (ITC)

Monday-Friday 8:00 a.m. to 5:00 p.m.

Monday-Thursday (Summer Hours) 8:00 a.m. to 5 p.m. & Friday 8:00 a.m. to 12 p.m.

Sunday, August 18, 2024 10:00 a.m. to 2:00 p.m.

Bookstore Staff (573) 897-5333

bookstore@statetechmo.edu

<https://www.facebook.com/BookstoreStateTechMo>

Bookstore.statetechmo.edu

CAREER SERVICES

Osage County Community Center (OCCC), Room 2

Monday - Friday 8:00 a.m. to 5:00 p.m.

Monday-Thursday (Summer Hours) 8:00 a.m. to 5 p.m. & Friday 8:00 a.m. to 12 p.m.

(573) 897-5135

foundation@statetechmo.edu

<https://statetechmo.edu/scholarships/>

The Found

COUNSELING SERVICES

Location: Dr. Donald M. Claycomb Information Technology Center, Room ???
Phone: (573) 897-5110
Hours: Monday-Friday 7:30 a.m. to 4:00 p.m.

Location: Dr. Donald M. Claycomb Information Technology Center, Room ???
Phone: (573) 897-5228
Hours: Monday-Friday 8:00 a.m. to 5:00 p.m.

Location: Dr. Donald M. Claycomb Information Technology Center, Room ???
Phone: (573) 897-5244
Hours: Monday-Friday 8:00 a.m. to 4:30 p.m.
counselingservices@statetechmo.edu
<https://www.statetechmo.edu/campus-services/counseling-services/>
573-897-4656

Promotes the health, safety, and welfare of student through early intervention for personal and academic issues that affect student achievement and retention
Provides

Student Email, myTech, and Canvas

Information Technology Helpdesk

(573) 897-5200

Schedule
Financial Aid
Account and Online Payment
AJA@TM STC
Activities
Announcements
Gateway to Canvas
Student Forms and Publications
Study Resources
Final Grades
Unofficial Transcript

Assignments
Study Information
Grades
Attendance Score and Job
Readiness/Work Ethic Score

Instructors

Enter your student email here to log into

To go to your Eagle Mail, click on the Student Webmail link.

To go to your student mail, click on the Student Webmail link.

T
e
S

my.ecs.cak.us: <https://myecs.statecampoc.edu/ics>

it.do.cak.us:365.com

Student Webmail URL is: <https://co>

You are here: [Student > myAcademic Information](#)

Student

Click on myFinancial Information page

from the "Student" tab to get more information and make payments online.

[myCourse Information](#)

[myAcademic Information](#)

[myHousing](#)

[myAJA@StateTech](#)

[myAcademic Informa](#)

[Completed Programs](#) | [Test Scores](#)

[Holds](#) | [Programs](#)

[Add a Page](#)

[Context Manager](#)

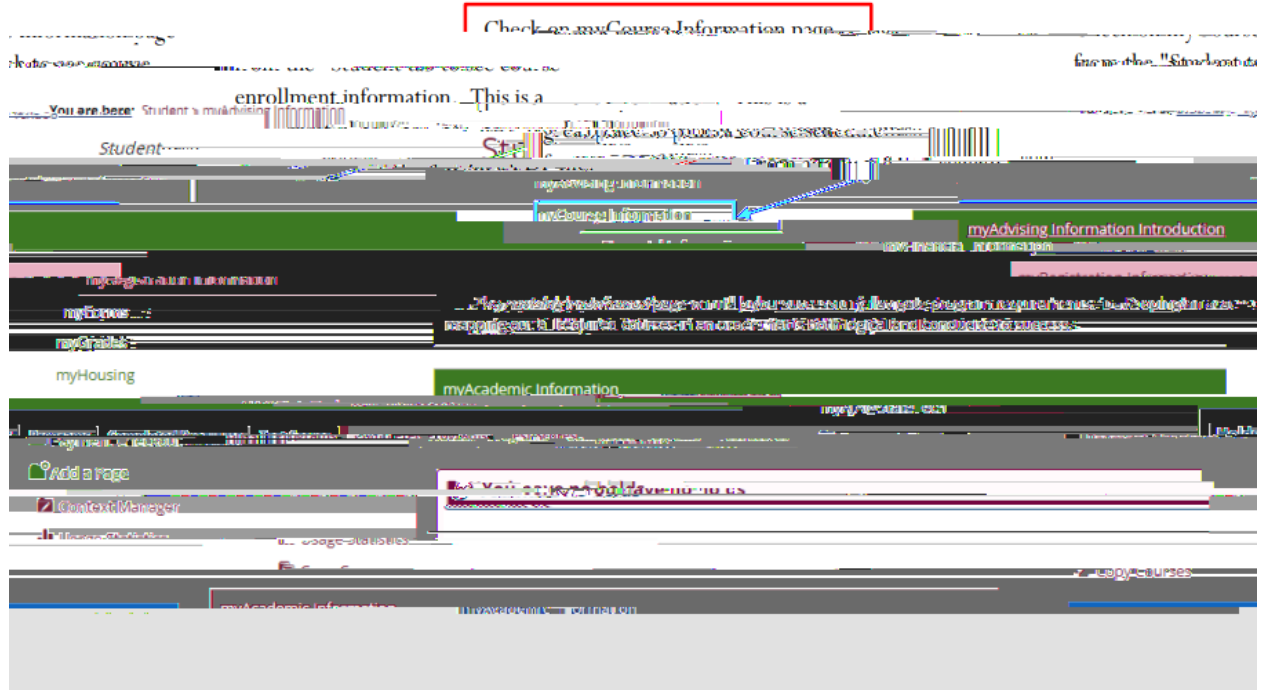
[Usage Statistics](#)

[Course Catalog](#)

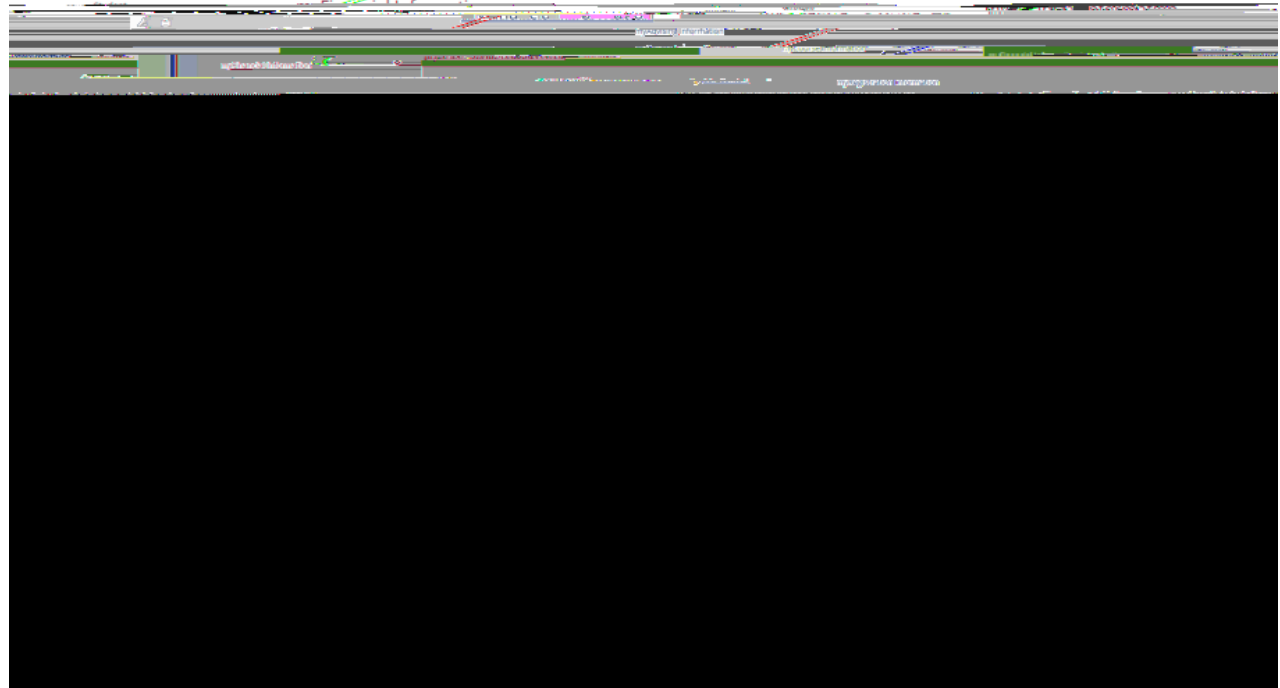
[myCourses](#)

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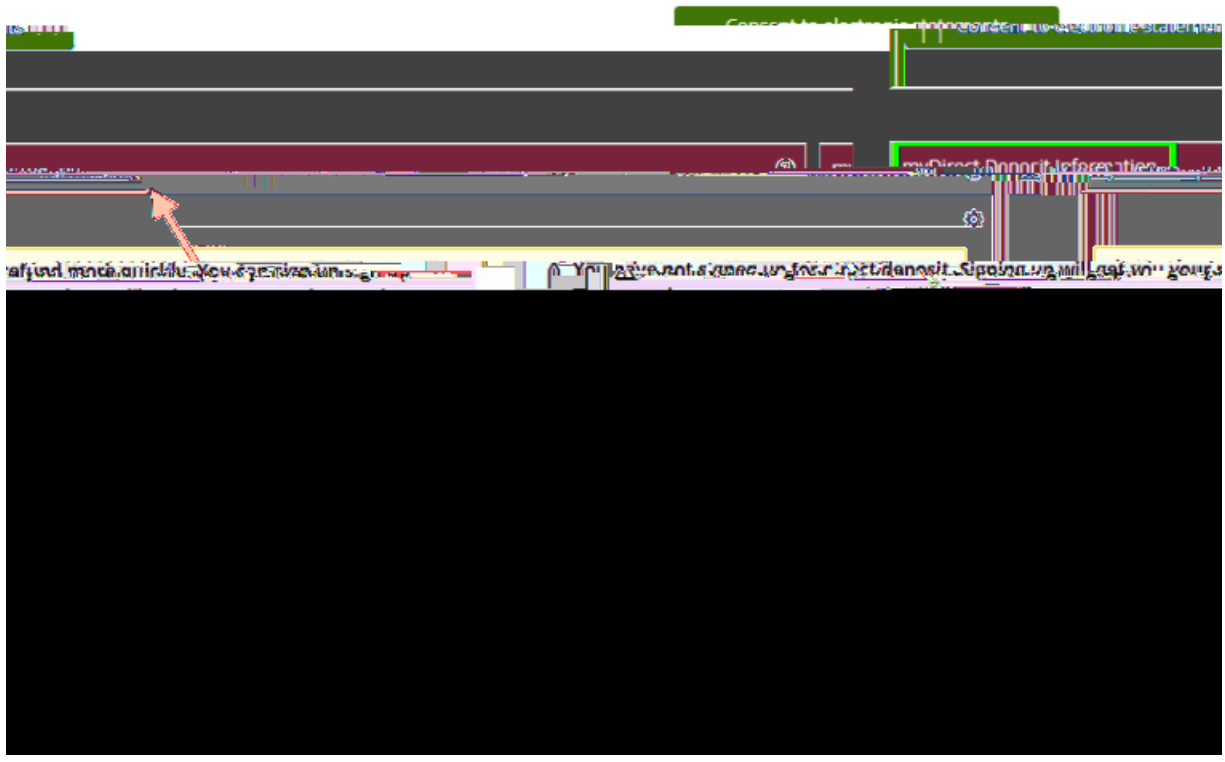
myAcademic Informa



This is the myFinancial Information page on the Student tab.



----- delivered to your tax preparer



Changing Passwords

You can change your Eagle Mail password at any time.

1. Sign in to your account
2. In the upper section, select the gear icon  and then click 'Change your password'.



The screenshot shows a web form for changing a password. At the top, there is a header area with a gear icon and a 'Change your password' link. Below this, there is a section for 'User ID' with a text input field. The main section is titled 'Old password' and contains two text input fields for the current password and its confirmation. Below these, there are two more text input fields for the 'New password' and its confirmation. At the bottom of the form, there are three buttons: 'cancel', a green button (likely 'submit'), and a purple button (likely 'submit').

For help or questions, stop by the IT Helpdesk Window or call 573-897-5200.

FINANCIAL AID OFFICE

Dr. Donald M Claycomb Information Technology Center (ITC)

Monday-

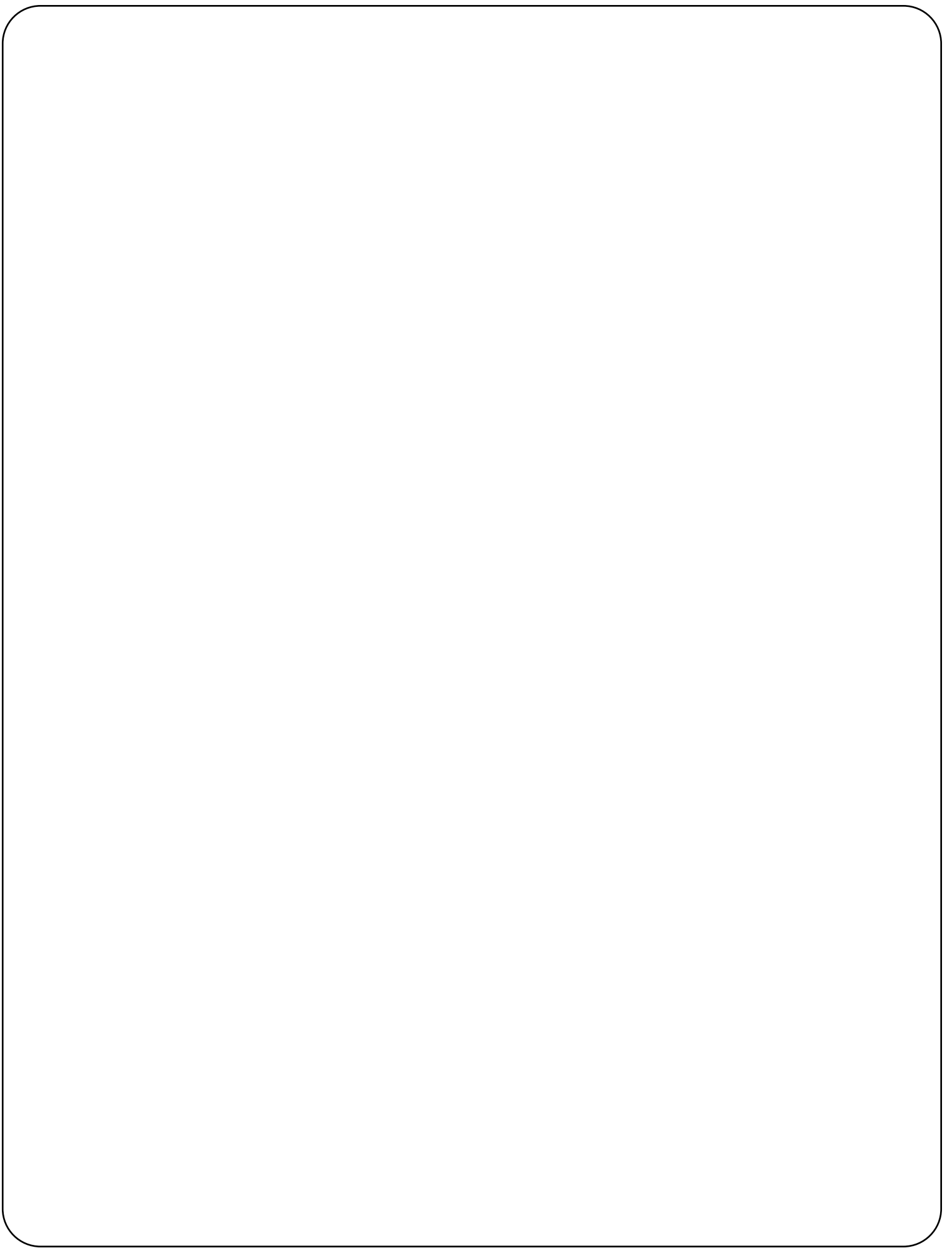
STUDENT AFFAIRS OFFICE

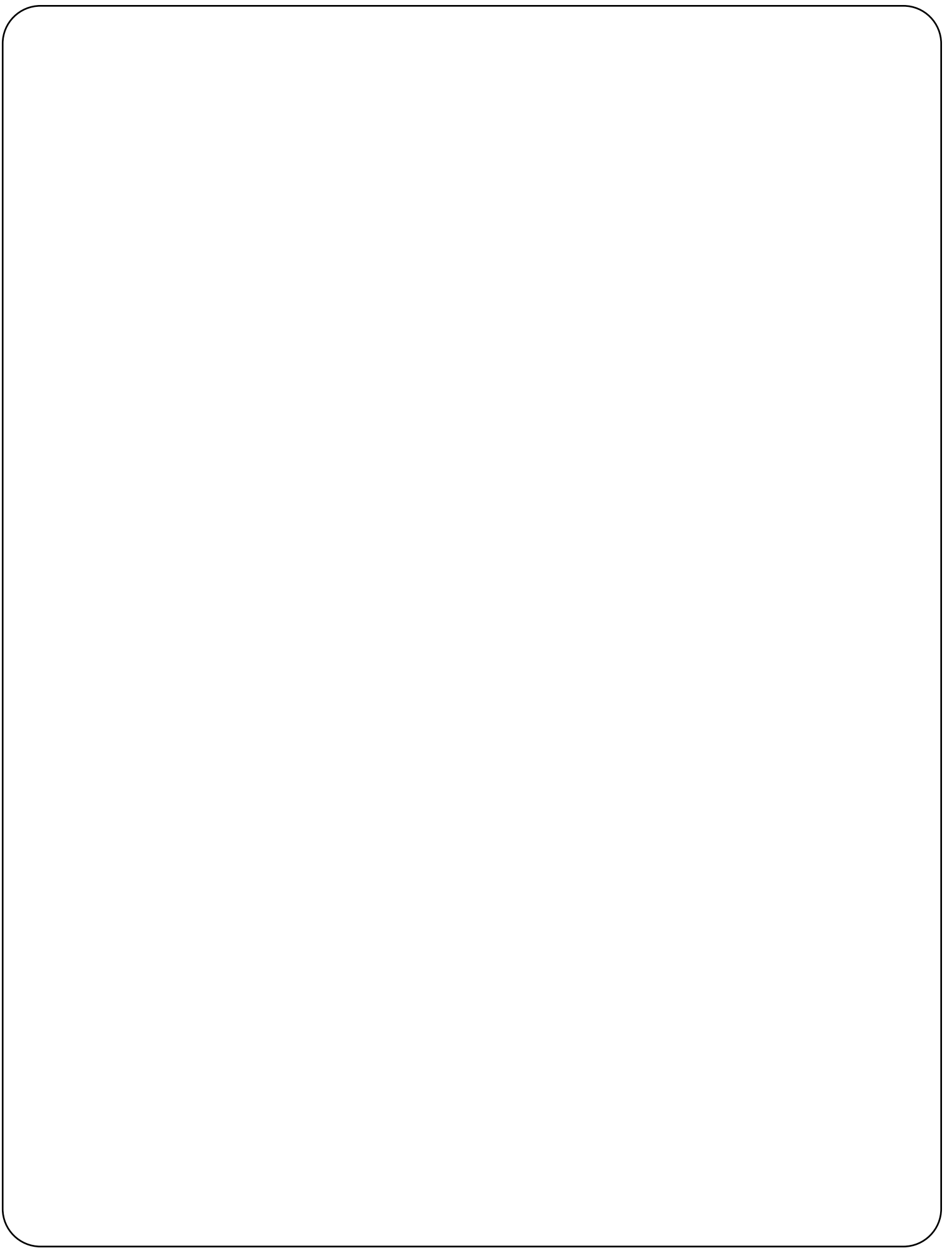
Dr. Donald M. Claycomb Information Technology Center, Room 109

Vice President of Student Affairs (573) 897-5000

Chris.Bowser@statetechmo.edu <mailto:lindsey.shanks@linnstate.edu>

AJA[™]





EMERGENCY INFORMATION

Osage County Sheriff	
Non-Emergency	(573) 897-3927
Osage County Conservation Agent	(573) 690-3989
Highway Patrol Troop F	(573) 751-1000
Osage County Family Services	(573) 897-3678
Community Health Center-Linn Clinic	(573) 897-4946
Poison Control (24 hours)	(800) 222-1222
Mid-Missouri Crisis Line (24 hours)	(888) 761-4357
Rape and Abuse Crisis Center (24 hours)	(800) 303-0013
Linn Campus Facilities	(573) 897-5138 or (573) 897-5000

State Tech Alerts

Students and family members can receive emergency alerts and other information sent as text messages to their cell

Campus Contacts

Absence from Class	Instructor	Instructor Office	(573) 897-5000
Academic Advising/Enrolling	Academic Advisor	Major Department	See Page 27
Academic Records	Assistant to the Registrar Coordinator of Academic Records	ITC	(573) 897-5117 (573) 897-5119
AJA@TMSTC	Registrar	ITC	(573) 897-5117
Add/Drop a Class	Academic Advisor	Major Department	See Page 30
Articulation Credit	Registrar	ITC	(573) 897-5117
Billing Issues	Cashier	ITC	(573) 897-5121
Campus Food Pantry	Counselor Clinical Counselor/VRE	ITC	(573) 897-5228 (573) 897-5110
Career Services/Job Placement	Career Services Representative	OCCC, Room 2	(573) 897-5159
Clubs and Activities	Student Activities Director	Activity Center	(573) 897-5128
Counseling	Counselor Clinical Counselor/VRE	VPC 213 ITC	(573) 897-5228 (573) 897-5110

PARKING

(573) 897-5224

Paved Lots –students must park between WHITE LINES

Behind the Nilges Technology Center
The lot east of the Expansion Center
The lot west of the Civil Technology Center
The lot east of the Activity Center
The lot south of the Civil Technology Center

The lot east of the Information Technology Center

The lot east of the Vehicle and Power Center
Gravel Lot – the lot south of the Utility Technology Center

DO NOT PARK IN THESE AREAS

Visitor parking lots designated with yellow lines.

Lot south of the Information Technology Center marked with yellow lines.

Front Row of the Information Technology Center east parking lot.

In the front row at the Activity Center between 5 a.m. and 3 p.m.

In Student Housing lots if not a Housing Resident

Employee Parking Spaces designated with green lines.

Handicapped spaces unless you have a handicap tag.

In any loading areas or any white diagonal striped areas designated for drive lanes.

Lot between the Vehicle and Power Center and Expansion Center.

Gravel lot between Activity Center and Engineering Technology Building.

Repeat offenders are subject to towing of the vehicle at the owner's expense.

Special arrangements for handicapped and temporary parking can be made with the receptionist located in the ITC. Payment for parking tickets can be made at the Cashier's office in the ITC. If unpaid, a hold will be placed on the student's account until the amount of ticket(s) is/are paid.

SMOKING REGULATION

Dr. Donald M. Claycomb Information Technology Center, Room 109

Vice President of Student Affairs (573) 897-5000

StudentAffairs@statetechmo.edu

Smoking and use of smokeless tobacco, E-Cigarettes, and other smoking devices are not permitted on college property.

STUDENT ORGANIZATIONS

Activity Center

Student Code of Conduct

State Technical College of Missouri is an academic community built on the principles of mutual respect, integrity, and honesty. The College strives to provide a community wherein individuals have the right to express their opinions and ideas, to assemble peacefully, and to associate freely in a manner that does not interfere with the rights of others and is in the confines of intellectual honesty. In order to thrive as an educational institution, the college has adopted this Student Conduct Code ("Student Code") to promote and preserve its educational mission for the benefit of all who are invited to be a part of the community. It is in the best interest of the College and all those who are students, or who may desire to become students at the College, that the disciplinary procedure be defined. This document

MARK YOUR CALENDAR!

Watch your Eagle Email for additional event details.

Monday, August 19, 2024 –

Required – You won't want to miss it!

Additional details will be sent in August.

Office of Admissions
800-743-8324 Admissions@statetechmo.edu